

## **Guidelines from Little League Canada:**

### **National Tournament Player Accommodations Guidelines:**

Good quality accommodations for players in National Tournaments are of the utmost importance. Billeting is preferred for several reasons, including:

- Ensure good and adequate sleep and meals in a family environment.
- Learn about the community.
- Develop friendships.
- Reduce tournament expense.

The following minimum guidelines are required when players are to be billeted.

- At least two players per billet.
- Billet to provide two meals per day, breakfast and supper.
- Billet to transport players to the diamond each morning.
- A bed or pull out couch must be provided for each player.
- Billets should do players laundry.
- Billets and managers must agree upon curfews.
- Players with allergies should not be placed in the home of a smoker/with pets, etc.
- Provide opportunity to use the telephone (at player's expense) or email.
- Billets should be given written guidelines before accepting responsibilities.
- **Background checks must be performed on all billets.**

### **Billeting Families:**

- Please make your guest players feel at home during their stay. If possible, try to attend their games to cheer them on; some players will not have any parents at the tournament.
- You will be responsible for transporting players to practices, games and tournament events unless otherwise arranged by the team manager.
- You are responsible for meals, laundry needs and sleeping accommodations. You are NOT responsible for any special diets or medical problems.
- Should transportation become a problem, please contact the team manager. If you are working, please make arrangements with the manager to drop off the players after breakfast.
- The manager will provide billet families with the player's Medical Release forms.
- The manager will have your phone number to contact players for practice, etc. You will have a list of the other homes where other players are staying, and the hotel where the manager and coaches are staying.

If a manager removes a player from your home, you are no longer responsible for that player.

At any time, if you are concerned about your players, contact the Team Billet Coordinator or the manager.

Opening and Closing Ceremonies: Players MUST attend in FULL uniform.

If you need any help, ask any member of the Tournament Committee for assistance.

### ***What is involved in being a host family?***

Very simply, the players require regular meals, proper rest, clean clothing and acceptable activities. Host families, many of whom have children of a similar age, can also relate, identify and often offer advice to their visitors to help with any problems that may arise during the tournament.

The following information will help you to understand the process so you will know what to expect:

- The tournament host is required to arrange billeting for all out of town teams. Should a visiting team choose to make other arrangements for their players, the tournament host is no longer responsible for any arrangements for that team.
- All visiting players will be billeted in pairs with their host families. This provides a reasonable comfort level for the visiting players and their parents. The host family may billet more than two players if circumstances permit.
- Each visiting team will provide the tournament host with information regarding allergies, reactions to animals, etc. to help assign players to appropriate host families.
- Each host family will pick up their visiting players when they arrive at the tournament. The manager will meet with the host families at this time to discuss curfew and activity issues (e.g. swimming, biking, etc.). In most cases, simple common sense works.
- The visiting players are to stay for the duration of the tournament with the host family. This prevents players staying with parents one night and the host family the next night. The host family is providing not only housing and meals, but also support and friendship. They deserve this consideration.
- The tournament host will appoint a Billet Coordinator to deal with any

issues that may arise. The manager will work with the Billet Coordinator.

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### **Schedule of Events: (Draft)**

Aug. 2, 2007:

Players arrive and met at Kiwanis by billets.  
Bbq supper at Kiwanis for players, coaches and billets.

Aug. 3, 2007:

Media day, pictures, & practice times at Kaplan field.  
Billets drop players off at Kaplan Field at 9:00 a.m.  
Billets pick up players at Kaplan Field at 5:00 p.m.?

Aug. 4, 2007:

Tournament play begins.  
Billets drop off players at Kaplan Field.  
Billets pick up players at completion of game or end of day:  
If billets are working arrangements will be made to drop the players off with the coaches at the hotel or at the ball park in the morning. The players will be under the supervision of the team for the day.

Aug. 8, 2007:

Players banquet @ 6:00 p.m. host hotel.  
Games will be scheduled earlier on this day to accommodate the banquet.  
Players to be picked up after the banquet.

Aug. 10, 2007:

Golf Tournament @ Emerald Park: 8:00 shotgun start  
Semi-final @ 3:30  
Steak supper at Italian Club (included as part of golf package)

Aug. 12, 2007:

Completion of tournament.  
Billets take players to Airport/Kiwanis for flight home:  
Schedule dependant upon departure times.

Depending upon the team schedule and coaches requests there could be time for team events. This will be decided upon by the team billets as a group and with the approval of the team coach.

***As mentioned above all billets will have the numbers of other billets for their team and arrangements can be made to share driving, etc. if there are any conflicts with work schedules.***